

VELLORE DISTRICT ADMINISTRATION

Application for Educational Loan

Applicant
Photo

Co-Applicant /
Guarantor
Photo

1. Personal Information of the Student Applicant						
i	Name in full (BLOCK LETTERS)	Mr. / Ms.				
ii	Date of Birth (dd/mm/yyyy)					iii. Age: (years)(Months)
iii	Gender	Male	Female		V. Nationality	
iv	Occupation, if any (Furnish full details)					
v	Marital Status	Married Unmarried			if married No. of Children's	
vi	Community (for statistical purpose only)	SC	ST	OBC	PHC / Minority	Others
ix	Name of the Father / Husband					
x	Address for Communication (Submit Proof)					
	Passport / Voter ID/ I.T.PAN.No. City(Town).....Dist..... State.....Pincode : Telephone (with STD Code:.....E.Mail :					
2. EDUCATION QUALIFICATION (Form SSC / SSLS onwards)						
Examination Passed	Institution / University	Year of Passing	No. of Attempts	% of Marks	Class / Division Obtained	
i)						
ii)						
iii)						
Please enclose the mark list of the last examination cleared, duly attested.						
3. Particulars of Scholarships / Prizes Awarded Distinction						
Name of the Examination	Specify the academic distinction	Name of the Scholarship / Prize	Amount	Duration of Scholarship		
4. Details of the proposed study						
		Name of the course	Duration of the course			
(a) Name and full address of the educational Institution University (enclose proof of admission – 120 Letter)						
(b) Brief note on the employment scope/potential available on completion of the course, expected income etc., to be furnished separately.						

5. Details of FEES/OTHER EXPENSES PAYABLE (Submit the letter / estimate given by the Institution) and quotation for equipments.						
Particulars	I year	II year	III year	IV year	V year	Total
i. Tuition Fees						
ii. Cost of Books, Stationery, etc.,						
iii. Cost of Equipment						
iv. Examination fees						
v. Hostel Expenses Room Rent Mess Charges Sundry Charges						
vi. Other (Please specify)						
TOTAL						
6. Sources of Funds (Margin)				7. Generation of funds for repayment		
A. Own Sources			Rs.			
i. Non-Repayable Scholarship (Furnish copy of Sanction)				projected monthly Income after completing the course	Rs.	
ii. Repayable Loan Scholarship (Furnish copy of Sanction)						
iii. Funds available from family sources (attach proof)						
iv. Others – Please specify.				Less: Anticipated monthly expenses Repayment for loan scholarship/other expenses		
B. BANK LOAN REQUIRED (Net of Margin)						
TOTAL				Balance amount available per month for repayment of the loan		
8. PARTICULARS OF THE GUARANTOR/CO-APPLICANT (PARENT/GUARDIAN/THIRD PARTY)						
Particulars		Co- Applicant		Guarantor		
i. Name (BLOCK LETTERS)						
ii. Father / Husband 's name						
iii. Relationship to the applicant						
iv. Date of Birth (dd/mm/yyyy) Gender						
v. Occupation		Employed self-employed Professional Business		Employed Self-employed Professional Business		
vi. Employment details (Please furnish designation, full address of Employer/Office with Telephone/Fax/e-mail)						
Particulars		Co-applicant		Guarantor		
1. Name of Employer						
2. Gross Salary P.M.						
3. Take home pay (Latest)						
4. Date of retirement						
5. Please enclose latest salary certificate						
vii. if self-employed/Profession/business. Please furnish details(enclose IT/Sales Tax return or any other proof)						
a. Nature of business						
b. Turn over during last year						
c. Net Income						

Check List for Education Loan
For the Applicant

Sl. No.	Particulars	For Studies in India	For Studies Abroad	Whether Furnished
1	2	3	4	5
1.	Proof for residence	Xerox Copies of Ration Card or Voters Identity Card or passport or Electricity or Telephone bill or any such document acceptable to the bank duly signed by the applicant and attested by the bank's official.	Same as in Col 3*	Yes/No
2.	Academic record	Attested copy of the X Std / XII Std mark list for under graduate. Degree mark list / provisional certificate for post graduates.	Same as in Col 3*	Yes/No
3.	a. Date of birth/age b. Community (for statistical purpose only)	SSLC / TC Mark list Community Certificate	Same as in Col 3* besides Passport	Yes/No
4.	Family income	Salary certificate/ Pension certificated / Auditor's certificated on case of business category / IT return filed / any other proof for the Income stated	Same as in Col 3*	Yes/No
5.	Admission	Admission Letter / Bonafide student certificate from the college / University	Certificated / 120 from the college university	Yes/No
6.	Fee Structure	Letter / Certificated from the College / University	Certificated / 120 from the college university	Yes/No
7.	Passport / VISA	Not Applicable	Copies to be enclosed	Yes/No
8.	Guarantee / Co-obligation	Parents / Guardian's Co-obligation furnished. Guarantee of a third party (If required)	Same as in Col 3*	Yes/No
9.	Collateral, wherever required	LIC Policy / Share Certificate / Units of UTI etc., Valuation certificate from Bank's approved panel advocate in case of land/building	Same as in Col 3*	Yes/No
10.	Margin (Above Rs.4 Lakhs) For Studies in India: 5% For Studies in abroad: 15%	Details regarding source of funds for meeting the margin furnished along with documentary evidence.	Same as in Col 3*	Yes/No
11.	Documents to be enclosed	a. A&L of the student/parent/guardian/guarantor b. Details of securities as in col. 9	Same as in Col 3*	Yes/No
12.	Details of Home Loan availed from Indian bank	Borrower's Name : Relationship : Linit : Branch :		Yes/No
13.	0.50 interest rebate	Undertaking given		Yes/No

Declaration

The above documents are enclosed. I here by certify that the above particulars filled by me are true to my knowledge and belief. If any wrong particulars found in future, I may be liable to punish according to the existing law.

Signature of the Candidate

VII. Address for communication (please submit proof)	
<u>Co – Applicant</u> City/Town Dist. State Pin code Telephone (with STD Code) E-Mail	<u>Guarantor</u> City/Town Dist. State Pin code Telephone (with STD Code) E-Mail

IX. Present (Monthly Income Rs.)							
	Gross	Deductions	List		Gross	Deductions	List
Self				Self			
Spouse				Spouse			
Other Source				Other Source			
Total				Total			

X. Number of Dependant	X. Number of Dependant
XI. Passport/Voter ID/ I.T.PAN No.	XI. Passport/Voter ID/ I.T.PAN No.

9. Litigations, if any, against the applicant/co-applicant/guarantor									
Student applicant	Yes	No	Co-applicant	Yes	No	Guarantor	Yes	No	
(If yes; please furnish details like names(s) of the financier(s), date of filing sull, amount of sull, court/forum in which sull is field, present position, etc.,)									
Student			Co-applicant			Guarantor			

10.Particulars of securities offered				
Nature/type of security	Location	Sy. No. ID. No.	Value of security	In whose name held
I				
II				
III				
IV				

(For immovable property, please attach valuation report and legal opinion from persons authorized by the bank)			
Enclosed legal opinion :	Yes	No	Enclose Valuation report :
			Yes No

11. Details of legal Heirs of the Borrowers/Joint – borrowers			
Name	Age	Relationship	Address

12. Any other information
